

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF STATE
BUREAU OF COMMISSIONS, ELECTIONS AND LEGISLATION

LACKAWANNA COUNTY DEPARTMENT OF ELECTIONS
AND VOTER REGISTRATION
2400 STAFFORD AVENUE
SCRANTON, PA. 18505

Telephone 570-963-6737

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2017 ELECTION DATES

Municipal Primary ElectionMay 16, 2017
Municipal ElectionNovember 7, 2017

2016 CAMPAIGN FINANCE REPORT FILING DATES

<u>TYPE OF REPORT</u>	<u>COMPLETE AS OF</u>	<u>FILING DEADLINE</u>
<u>2016 Annual Report</u>	Saturday, December 31, 2016	Tuesday, January 31, 2017

2017 MUNICIPAL PRIMARY CAMPAIGN FINANCE REPORT DEADLINES

<u>Second Friday Pre-Primary</u>	Monday, May 1, 2017	Friday, May 5, 2017
<u>24-Hour Reporting</u>	Tuesday, May 2, 2017 (begins)	(ends/includes) May 16, 2017
<u>Thirty Day Post-Primary</u>	Monday, June 5, 2017	Thursday, June 15, 2017

2017 MUNICIPAL ELECTION CAMPAIGN FINANCE REPORT DEADLINES

<u>Second Friday Pre-Election</u>	Monday, October 23, 2017	Friday, October 27, 2017
<u>24-Hour Reporting</u>	Tuesday, October 24, 2017 (begins)	(ends/includes) November 7, 2017
<u>Thirty Day Post-Election</u>	Monday, November 27, 2017	Thursday, December 7, 2017

2017 ANNUAL REPORT DEADLINE

<u>2017 Annual Report</u>	Sunday, December 31, 2017	Wednesday, January 31, 2018
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POSTMARKS are acceptable as proof of timely filing when the report is postmarked by the U.S. Postal Service no later than the day prior to the filing deadline.

(OVER)

SIXTH TUESDAY PRE-PRIMARY or SIXTH TUESDAY PRE-ELECTION REPORTS are required to be filed *only* by candidates for statewide office, their authorized candidate committees, and any political committee or lobbyist that has made an expenditure to influence the election of a statewide candidate. In 2017, statewide offices appearing on the ballot include the following:

JUSTICE OF THE SUPREME COURT
 JUDGE OF THE SUPERIOR COURT
 JUDGE OF THE COMMONWEALTH COURT

<u>TYPE OF REPORT</u>	<u>COMPLETE AS OF</u>	<u>FILING DEADLINE</u>
<u>Sixth Tuesday Pre-Primary</u>	Monday, March 27, 2017	Tuesday, April 4, 2017
<u>Sixth Tuesday Pre-Election</u>	Monday, September 18, 2017	Tuesday, September 26, 2017

Political committees/lobbyists that have not made an expenditure to influence the election of a candidate for the statewide offices listed above do not need to file the Sixth Tuesday Pre-Primary/Election report.

SECOND FRIDAY PRE- and THIRTY DAY POST-PRIMARY or ELECTION REPORTS are required to be filed by all candidates appearing on the ballot and all political committees and lobbyists that have made expenditures to influence the election of such candidates. In 2017, offices appearing on the ballot include:

JUSTICE OF THE SUPREME COURT
 JUDGE OF THE SUPERIOR COURT
 JUDGE OF THE COMMONWEALTH COURT
 JUDGE OF THE COURT OF COMMON PLEAS
 JUDGE OF THE MUNICIPAL COURT (PHILADELPHIA COUNTY)
 ALL LOCAL/MUNICIPAL OFFICES

ANNUAL REPORTS must be filed by *all* candidates, political committees and contributing lobbyists that have not filed a termination report.

PENALTIES- In accordance with the Campaign Finance Reporting Law, those who file required reports after the filing deadline are assessed a late filing fee of \$20.00 per day for the first six days that a report is late, and \$10.00 per day thereafter, up to a maximum penalty of \$250.00.

POLITICAL COMMITTEE TREASURERS- It is the treasurer's responsibility to file required committee reports. Keep this schedule available for reference prior to each reporting deadline. If you need a reporting form, you may print one from the Department of Election's web site (www.lackawannacounty.org) or request one from our office.

24 HOUR REPORTING- Section 1628 of the Campaign Expense Reporting Law, 25 P.S. 3248, requires any candidate or political committee, authorized by a candidate and created solely for the purpose of influencing an election on behalf of that candidate, which receives any contribution or pledge of five hundred dollars (\$500) or more, or any person making an independent expenditure of five hundred dollars (\$500) or more after the final pre-election/pre-primary report has been deemed completed shall report such contribution or expenditure to the appropriate supervisor. The candidate, chairperson or treasurer of the political committee shall send the report of late contributions within twenty-four (24) hours of receipt of the contribution. The same shall apply to persons making independent expenditures. The office will accept the filing of *24 Hour Reports* by facsimile at 570-963-6691. The filing of reports by facsimile applies only to *24 Hour Reports*; it does not apply to the filing of campaign finance reports. The filing of late contribution reports does not remove the obligation to also report those contributions on the appropriate post-election/post-primary expense report filing.

QUESTIONS- If you have any questions regarding Pennsylvania's Campaign Finance Reporting Law or reporting requirements, please call 570-963-6737.

NOTE: All dates are subject to change without notice in the event of passage of any amendatory legislation.