

## **Network Administrator – Information Technology**

Lackawanna County is seeking a Network Administrator for the Information Technology Department. This position reports to the Deputy Director of Information Technology.

Hours are 9:00AM – 4:00PM

### **KEY RESPONSIBILITIES**

- Shared responsibility maintaining, configuring, supporting, and installing the entire county network infrastructure or any other hardware related to the county network
- Research new systems and hardware related to improving network sustainability
- Responsible for keeping the network functioning at optimal levels. This includes the internal network (LAN), county wide network that encompasses multiple locations (WAN) as well as the connection with the outside world.
- Responsible for making sure the county's computers can communicate with other computers, printers and servers on the network, as well as the Internet and any other services outside the county, including FTP servers, VPNs and gateways.
  
- Responsible for the overall continuity, redundancy, and sustainability of the county network
- Responsible for researching hardware, working with vendors to obtain quotes
- Perform other duties as assigned by Information Technology Management.

### **KEY QUALIFICATIONS**

- Strong background in server and network engineering or related network infrastructure experience is required;
- Strong organizational, interpersonal and analytical skills with the ability to prioritize duties, complete work within deadlines, and transition from assignment to assignment effectively;
- Working knowledge and understanding of technology, how to utilize resources required to complete the assigned tasks, and the ability to learn and implement new applications quickly;
- Proficiency in servers and programming highly recommended, understanding of network switch configurations is required;
- Experience with Cisco switches, IBM Tivoli, IBM Bladecenter, VMware, and SAN/NAS hardware is strongly recommended;
- Experience with Linux/Unix and AS/400 strongly recommended;

### **EXPERIENCE & TRAINING**

- High school graduate or GED equivalent required; Technology degree or certification recommended, MCSE preferred;
- College degree in the IT field preferred;
- Combinations of experience and education may be considered;

Please submit your resume, application, and letter of interest no later than October 21, 2010 to:

Human Resources, Attn: HR Analyst  
Lackawanna County Administration Building  
200 Adams Ave 6th Floor  
Scranton PA 18503  
petersens@lackawannacounty.org

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