

Community Outreach Manager

Lackawanna County is currently seeking a Community Outreach Manager who is responsible for the coordination and execution of projects, and assistance in developing/maintaining departmental goals and objectives.

Requirements:

- B.S. degree. Preference given to candidates with an advanced degree in applicable field.
- Minimum of 3-5 years managerial experience.
- Strong organizational and leadership skills.
- Excellent interpersonal, verbal and written communication skills.
- Ability to manage multiple priorities.
- Project management experience.
- Ability to conform to shifting priorities, demands and timelines.
- Must be proficient in MS Office.
- Successful completion of a 90 day probationary period.

**Interested candidates must submit an application, resume and references by
Wednesday September 24, 2008, to:**

**Deputy Director for Human Resources
Department of Administrative Services
200 Adams Avenue
Scranton, PA 18503**