

**PART-TIME CENTRAL BOOKING AGENTS**

Lackawanna County is seeking several part-time Central Booking agents. These positions are newly created, part-time (1,000 hours maximum per year) with no benefits, and report directly to the District Attorney's Office.

**Job summary:**

The successful candidate (s) will be required to participate in all aspects of the booking/intake process including, but not limited to: digital fingerprinting, photographing, DUI processing, Standardized Field Sobriety Testing (SFST) and evidence collection. Applicants must be able to work well in a multi-agency setting.

**Requirements:**

Education: High school diploma or its equivalency, higher education preferred.

Successful completion of Act 120

Experience: Law enforcement experience preferred

A clear criminal background check and drug testing is mandatory.

Please submit your letter of interest, resume, application and professional references to:

Gene Talerico 1<sup>st</sup> Assistant District Attorney

200 N. Washington Avenue

Scranton, PA 18503

or email

[talericog@lackawannacounty.org](mailto:talericog@lackawannacounty.org)

by Friday, December 11, 2009 at 4PM.

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