

# CHECKLIST

## ALTERNATIVE PROCEDURE FOR RELINQUISHMENT 23 Pa C.S.A. 2504

(Documents to be attached to the Petition in the order they appear)

- Preliminary Decree – Rule 15.1A (4)
- Final Decree
- Important Notice – Rule 15.1 A (4)
- Petition to Confirm Consent
  - Contents of Consent listed in 23 Pa.C.S.A. 2711 (d)
  - Attorney Caption
  - Signed by Attorney or Petitioner
  - Verified by Petitioner
  - Petitioner is Birth Parent or Adopting Parent or Agency
- Original Birth Certificate – Rule 15.2 (b) (2) NO COPIES of birth certificate
- Out-of-County Decree Certified
- Foreign Documents Translated
- Report of Intention to adopt or Petition for Adoption filed
- If Agency Termination Petition, consent by Agency to accept custody of child*
- Notice(s) Pursuant to 23 Pa. C.S.A. 2513 (b)
  - at least ten (10) days notice by personal service, OR
  - Register Mail, OR
  - by such means as the Court may require (See Pa.R.C.P 430)
- Proof of Notice(s) – To be presented to the Judge at the hearing