

CHECKLIST

Petition to Voluntarily Relinquish Parental Rights – To Agency 23 Pa C.S.A. 2501 Rule 15.2

(Documents to be attached to the Petition in the order they appear)

- Preliminary Decree – Rule 15.1A (4)
- Final Decree
- Important Notice – 23 Pa. C.S.A. 2513 (b)
- Petition to Voluntarily Relinquish Parental Rights
 - Attorney Caption
 - Signed by Attorney or Petitioner
 - Verified by Petitioner
 - Petitioner is Relinquishing Birth Parent
- Joinder of a parent who is not a petitioner or his or her waiver of all interest in the if either is obtainable, if not explain why not. – Rule 15.2 (b) (1)
- Consent of a parent or guardian of a petitioner who has not reached 18 years of age. Rule 15.2 (b) (3)
- Joinder and consent of Agency to accept custody of the child – Rule 15.2 (b) (4)
- Original Birth Certificate – Rule 15.2 (b) (2) NO COPIES of birth certificate
- Out-of-County Decree Certified
- Foreign Documents Translated
- Notice(s) Pursuant to 23 Pa. C.S.A> 2513 (b)
 - at least ten (10) days notice by personal service, OR
 - Register Mail, OR
 - by such means as the Court may require (See Pa.R.C.P 430)
- Proof of Notice(s) – To be presented to the Judge at the hearing