



EVIE RAFALKO McNULTY
LACKAWANNA COUNTY RECORDER OF DEEDS
135 Jefferson Avenue
Scranton, Pennsylvania 18503
(570) 963-6775

NOTICE

To: Recording Agents
From: Evie Rafalko McNulty
Recorder of Deeds
Date: April 26, 2011
Re: Leases

If the individual signing a document (lease, assignment, mineral rights deed, etc.) are no longer the surface owner of the property, documentation must be provided indicating who the current surface owner of the property is. This can be reflected in the recital or documented in an affidavit stating the name of the owner of the surface parcel of land.

Lackawanna County requires Parcel ID numbers to be certified by the Assessor's Office prior to recording. If the parcel number does not match the name of the party or it is not clearly identified who the surface owner is, **it will not be certified** and therefore **will be rejected for recording**.

Thank you for your participation.