

Q&A for the Construction Management Services

1. Per the description of the new facility and associated work, can the County please confirm if the scope of the project will be limited to an interior renovation of office space or if the scope will include some portion of exterior renovation? If a feasibility study or basis of design has been completed by the Design Professional, can the document be provided for review to assist with the development of the construction manager's statement of qualifications? **The scope will have some exterior renovations too but the majority is inside. The feasibility study is not being released at this time.**
2. Per the general scope of CM services, can the County please confirm the number of anticipated design submission to be provide by the design team for review by the selected CM? **Is anticipated to have the following Submissions but this could change: Schematic Design, Design Development, Construction Documents.**
3. Per the general scope of CM services, can the County please confirm the type of bidders to be included in the bid solicitation, (i.e. construction manager at risk (CMAR), general contractor, multi-prime contractors)? **The County is required to have multiple prime contractors.**
4. Per the last paragraph on page 1 of the RFP, can the County please clarify the anticipated frequency (i.e. biweekly, monthly, other) of the regularly scheduled Preconstruction Meetings that are to be chaired by the selected construction manager? Also please confirm that the selected Design Professional will be responsible for generating meeting minutes for any design related meetings during the preconstruction phase. **Bi-weekly. Yes, the Design Professional is responsible for meetings prior to construction.**
5. Per the last paragraph on page 1 of the RFP, can the County please clarify the anticipated frequency (i.e. weekly, biweekly, other) of job conferences to be held during the construction phase or if the frequency will be left to the discretion of the construction manager to specify in our proposal? **This will be the responsibility of the CM. The CM is expected to be on-site at all times during construction.**
6. Can the County please confirm what type of professional services agreements (i.e. AIA Document or County Document) will be used for the Construction Manager's contract agreement? If the County has a typical professional services agreement, can a copy of the terms and conditions for the contract be provided for review during the development of the statement of qualifications and follow on proposal? **The County has a solicitor that drew up the contract. It is not available for review at this time.**
7. Does the County have any specific requirements and/or preferences for software to be used for project management, cost estimating, and scheduling by Construction Manager or will software for project controls be left to the discretion of the construction manager? **The will be left up to the CM.**

8. Can the County confirm if the Design Professional is developing a Building Information Model (BIM) as part of the development of the construction documents or if the design is being completed utilizing AutoCAD only? **At this time, BIM is not being utilized.**
9. The second bullet in Tab 4 on page 2 indicates that a project schedule was to be included with the RFP. As such, can the County please provide a copy of the current project schedule or at least provide milestones (month/year) for each design review to be completed, bid date, anticipated construction award date, construction start, substantial completion, and move into the facility? **The previous schedule is already changing. The CM will be assisting the design team with schedule.**
10. Tab 4 on page 2 indicates that "State Reimbursement" by be part of the procedures for the construction manager to track as part of the project controls. As such, can the County please confirm if the project will be funded with any public funding, state grants, RCAP grant, or any other public/state reimbursement that would be required to be tracked and documented by the Construction Manager? **There may be grants involved but it is unknown at this time.**
11. Can the County please indicate the timeline for the selection of the Construction Manager including when short list notifications, interviews, and selection of the construction manager will be completed? **It is anticipated the CM will be selected by Mid November 2016.**
12. In what format shall the proposals be submitted (i.e. electronic via email or hard copy via mail)? **Please submit one original and 5 copies , all hard copies.**

Also – Please note, the due date has been extended to October 20, 2016.