1. The RFP does not state any requirements for how fees should be submitted. Do you just want our submittal to be our qualifications only and no fees?
   Answer: there is no fee schedule required at this time

2. Has this work been previously contracted?
   Answer: Yes - the contract expired 6-30-17

3. At what location is the work to be completed?
   Answer: Lackawanna County, PA

4. How many hours are required/or estimated to complete the engagement each year?
   Answer: To be determined

5. Does this contract require use of any specified subcontractors (i.e. minority-owned firms; women-owned firms; etc.)
   Answer: No

6. Do you require a certain number of individual's records to be tested/audited each year?
   Answer: No

7. Are we to include a not-to-exceed fee amount or rates schedule with our submission? Or is this information not necessary for the initial response submission?
   Answer: This information is not requested at this time

8. Can you estimate the volume of transactions and accounts to be reviewed?
   Answer: No, the amount is determined by the amount of cases we are seeking prosecution on

9. I was preparing my proposal for the aforementioned RFQ and noticed the dates of service request a three year proposal beginning July 2017. Is that a typo? If so, is the RFQ for a two year period beginning July 2018 and ending June 2020?
   Answer: not a typo-the service period ended June 30, 2017 and new started July 1, 2017- we will be starting the contract before the end of the FY 17-18 therefore the contract time period will be FY 2017-2018, 2018-2019 and 2019-2020

10. Is it safe to assume that information that does not fit in the attachment boxes can be completed on a supplemental attachment?
    Answer: YES
11. Do all responders need to submit the actual forms included on pages 7-11 or can the information requested on each of these forms be directly incorporated into our RFQ submission as long as it is formatted correctly?
   Answer: To answer your question; yes, you can include all the information requested on pages 7 through 11 into your own format as long as it is easy to reference.

12. Is this a multi-award contract?
   Answer: NO

13. What is the time period of the contract?
   Answer: 3 year time period -FY July 1, 2017 thru June 30, 2018—July 1, 2018 through June 30, 2019 and July 1, 2019 through June 30, 2020

14. Have this service ever been performed by Lackawanna County?
   Answer: We had a previous provider of this service that contract has expired

15. How many audits the audit will review for misappropriation?
   Answer: As this is a fairly new program we are not sure the total number

16. What is the budgeted dollar value of the contract?
   Answer: Not available until contract is awarded