

## Instructions to obtaining a Pennsylvania License to Carry Firearms:

- If you reside in Pennsylvania, you must be a Lackawanna County resident
- The application shall be filled out in our office in person (cannot be done in any other manner)
- The application does require two character references (Be sure to have their names, addresses and telephone numbers readily available)
  
- The cost is \$20.00 cash or credit, however cash is preferred. No checks are permitted
- A valid Pennsylvania driver's license or state identification card is required (must be valid and updated if any recent address or name changes have been made)
  
- Our hours of operation for applicants are Monday-Friday from 8:00am-3:15pm
- No appointment is necessary
- Non-residents shall abide by instructions for residents of PA. In addition, they must possess a valid, unrestricted permit, equivalent to ours, from the state in which they reside (Ex. Cannot be restricted to hunting, fishing and/or target practice)
- Non-residents shall also bring with them a copy of their driver's license and permit (if they do not have a photocopy present with them, then they must have \$1.00 cash to provide for the photocopy to made in our office)