



Lackawanna County Prison **Remote Video Visitation Policy**

Please read each rule completely prior to scheduling a remote video visit with an inmate. Lack of knowledge will *not be accepted* as an excuse for noncompliance with the rules. Disobeying any rule may result in the video visitor being banned from video visiting inmates and/or criminal charges being pursued when applicable.

1. All video visitation sessions are subject to monitoring and recording.
2. All video visitation sessions require an internet enabled device with a camera, speakers and a microphone.
3. All video visitors must be 18 years of age or older. If under 18 years of age, video visitor must be registered as a minor visitor under an adult visitor's account.
4. All video visitation sessions must be scheduled at least 24 hours prior to the appointment and no more than 14 days in advance.
5. The maximum length of each video visitation session is 25 minutes at a cost of \$7.50.
6. Video visitation sessions are scheduled based on inmate housing location and inmate availability.
7. Video visitors will receive payment authorization at the time of scheduling. Video visitors are not charged for the visit until the video visitation session has ended.
8. If the video visitation session is underway and cancelled by the facility at no fault of the video visitor, \$7.50 will be returned to the video visitor's account.
9. Video visitors should test their connection prior to scheduling a video visitation session. Please go to www.gtlvisitme.com for instructions. Lackawanna County Prison does not take responsibility for a video visitor's internet connection. Video visits terminated due to a visitor's internet speed capability or power interruption will not be refunded.
10. Video visitors should connect 15 minutes prior to the scheduled video visitation session to check in.
11. Video visitation sessions will not connect until after the scheduled start time.
12. If a video visitor does not show up for a scheduled video visitation session, no refund will be issued.
13. All video visitors must register online with one of the following valid forms of identification:
 - a. Driver's License (current or expired);
 - b. Military or Government ID;
 - c. Passports;
 - d. School ID (picture-type only);
 - e. Immigration Card (Mica);
 - f. Any picture ID issued by a City, County, State or Government Agency.
14. Maximum of two (2) adults and two (2) children may participate in a video visitation session at one time.
15. All video visitors are expected to be fully dressed in appropriate conventional clothing. The following types of clothing are prohibited:
 - a. Clothing made of sheer transparent, net or mesh materials;
 - b. Clothing that unduly exposes the stomach, back, shoulders, chest, midriff or underarms;
 - c. Clothing designed/intended to be worn tightly to accent the body (for example spandex leggings, tank tops, bodysuits, etc.);
 - d. Dresses, skirts, jumpers, culottes, or shorts more than four (4) inches above the knee;

- e. Hats or head gear-except religiously recognized and approved;
 - f. Clothing with gang, obscene or distracting messages, shapes or designs;
 - g. Clothing resembling security uniforms or inmate clothing.
16. All video visitors and inmates must remain seated at all times during the video visitation session. Small children, five (5) years old and younger, must remain on the video visitors lap at all times.
 17. Any inappropriate activity will result in termination of the video visitation session.
 18. Video visitors involved in the following will be placed on permanent visiting restrictions:
 - a. Video visitors that create a disturbance or disruption of the visiting process.
 - b. Video visitors under the influence of drugs or alcohol.
 19. The video visitation schedule may be cancelled or altered by Lackawanna County Prison on appointed holidays or for safety/security reasons.
 20. Lackawanna County Prison staff can deny, change, or cancel a video visitation session at any time at its discretion.
 21. After the video visitation session has ended, the connection will be terminated.
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