

RFQ ID # 228/19/1100/1 – FOR SERVICE PROVIDERS FOR COMMUNITY NAVIGATION PROGRAM

Response to Questions received at Applicant's Conference (9/5/19 at 9:00 a.m.)

Posted – 9/11/19

1. The information requested will not fit on the form given. What should we do?
ANSWER: Applicants can add an additional word document if necessary.
2. Will grant cover all of the cost for services?
ANSWER: The details of the costs associated with the Community Navigation Program will be finalized upon the selection of a provider. The program will be funded for two years.
3. How will agencies be trained in Charting the LifeCourse?
ANSWER: The selected provider will partner with the Lackawanna Susquehanna Behavioral Health/Intellectual Disability/Early Intervention Program Community of Practice to secure the Charting the LifeCourse training.
4. Will the referrals already have a worker?
ANSWER: The referrals for this program will be children (0-18 years old, 21 for youth enrolled in school until 21) who have been assessed and recommended for behavioral health services who are currently on waiting lists for the recommended services. For example, a child referred for family home-based services, but who is only receiving out-patient therapy until the family-home based service is available.
5. How will the referrals come in?
ANSWER: Referrals will come in through a number of agencies – including OYFS caseworkers, OYFS school liaisons, Early Intervention Providers, Schools and Early Learning Center, or behavioral health provider agencies.
6. Are there any referral exclusions?
ANSWER: The target audience of the program are children, 0-18 years old, (21 for youth enrolled in school until 21) who are currently enrolled in an educational setting and who have been identified as being disruptive in that setting.
7. Will it be only Lackawanna County residents?
ANSWER: Yes
8. Does it have to be team specific available 24/7 for crisis rapid response?
ANSWER: No. If the selected provider has a 24/7 crisis response program available, the crisis response can be handled by that team.
9. Are there parameters around the budget?
ANSWER: The intent of this program is to mimic the blended case management model as closely as possible in order to move towards a sustainable program once the grant period ends. The final details of the budget will be created once the provider is selected through the RFQ process.

10. How do we charge for services?

ANSWER: A contract and invoicing system will be established with Lackawanna County OYFS that will include the name of the youth served and billable activities for the service.

11. Are we following BCM rates and allowable activities?

ANSWER: A contract and invoicing system will be established with Lackawanna County OYFS that will include the identified billable activities for the service. The intent is to mimic the blended case management model as closely as possible in order to move towards a sustainable program once the grant period ends. However, the details of the budget will be clearly defined once the provider is selected through the RFQ process.

12. Is this fee for service billing?

ANSWER: Yes. A contract and invoicing system will be established with Lackawanna County OYFS that will include the identified billable activities for the service. It is anticipated that billing will occur monthly.

13. What is the start date?

ANSWER: The target start date will be 60 days from the time that the provider is identified through the RFQ process.

14. Will there be a ramp up period?

ANSWER: A "ramp up" period will be allowed as the provider identifies staff and obtains the appropriate training to implement the Community Navigation Program with the Charting the LifeCourse framework and tools.

15. Can monies be moved from one category to another?

ANSWER: Lackawanna County will work with PCCD to address any necessary changes in the budget through a project modification request.

16. Who is the payor?

ANSWER: Lackawanna County Office of Youth & Family Services is the payor.

17. What is the rate structure?

ANSWER: The rate structure will be determined upon a provider being identified through the RFQ process based on the amount of funds allotted to implement the Community Navigation Program. If a change in how the funds are to be distributed is necessary, Lackawanna County Office of Youth and Family Services will complete a project modification request.

18. What will the research component include?

ANSWER: Lackawanna County Office of Youth & Family Services will contract with an evaluator to develop a program evaluation for the Community Navigation Program. This will be a collaborative process between the identified evaluator, the identified provider, and Lackawanna County Office of Youth and Family Services. The goal will be to collect only necessary data without over-encumbering the identified provider with extraneous paperwork and data entry. To that end, Lackawanna County OYFS Office of Research and Development will offer coordination and support for the program evaluation.