

“EFFECTIVE 3/18/2020 THROUGH THE CLOSE OF BUSINESS ON 4/15/2020, AND SUBJECT TO EXTENSION, THE FOLLOWING MEASURES HAVE BEEN IMPLEMENTED DUE TO THE COVID-19 STATE OF EMERGENCY”.

1. All **MARRIAGE APPLICATIONS** must be initiated on-line and will be completed for signature by appointment only. Please call 570-963-6702 to schedule appointments. Do not bring any unnecessary persons with you, only the applicants may appear of age 18 or older.

2. All **PROBATES** will be by appointment only. Please call 570-963-6702. Please limit persons to only those who are necessary to complete the probate. At this time, our CONFERENCE ROOM used by attorneys will be closed until further notice. Please meet with your client in your offices.

3. **CERTIFIED COPIES OF MARRIAGE** can be requested by US mail only. The application is on our web page at www.lackawannacounty.org. Phone the office at 570-963-6702 if you need further instruction . Please do not come to the office at this time.

4. Attorneys with large or **MULTIPLE FILINGS** please call 570-963-6702 to schedule an appointment.

5. **EMERGENCY PETITIONS** may be filed in person without appointments.

6. The **RESEARCH CENTER** is closed. Title Searchers may view records on-line or call 570-963-6702 for assistance. Genealogy requests should be sent via US mail with a self-addressed, stamped envelope for return.

7. **PENNSYLVANIA INHERITANCE TAX PAYMENTS AND RETURNS** shall be placed in the drop box inside the Register's Office on the fifth floor. Returns can also be mailed as usual. Receipts for payments will be mailed. Time-stamped copies can be mailed back in your pre-paid self-addressed envelope.