



EVIE RAFALKO McNULTY
LACKAWANNA COUNTY
RECORDER OF DEEDS

123 Wyoming Ave, Suite 218, Scranton, PA 18503
570-963-6775

LackawannaCounty.org



BASE FEES

Fees listed below are base fees. You must add any or all additional fees listed that apply to each document to be recorded. This APPLIES to all document recording fees.

Action to Quiet Title	\$18.50
Addendum	\$18.50
Affidavit	\$18.50
Agreement of Sale	\$58.75
Agreements	\$18.50
Amendments	\$18.50
Articles of Merger/Incorporation	\$18.50
Assignment	\$22.75
<i>Each additional reference on Assignment will be assessed an additional \$5.00 fee for each such reference.</i>	
Assignment of Mortgage	\$58.75
<i>Each additional reference on Assignment of Mortgage will be assessed an additional \$5.00 fee for each such reference.</i>	
Assignment of Rents & Leases	\$18.50
Assignments of Rents & Leases (30 years)	\$31.50
Assumption Agreement	\$18.50
Bill of Sale	\$18.50
Certificate of Award of Real Estate	\$71.75
Certificate of Completion/ Adoption/Amendment/Limited Partnership/Award	\$18.50

Clean & Green	\$18.50
Clean & Green Amendment	\$18.50
Consent	\$18.50
Contractual Consent of Landowner	\$18.50
Court Order	\$18.50
Court Order to Quiet Title	\$18.50
Court Order to Satisfy	\$23.50
Declaration Acquisition/ Easement	\$43.50
Declaration/of Protective Covenants/Restrictions	\$18.50
Declaration of Taking/of Condemnation/of Amendment/ of Trust	\$18.50
Deed Re-determination (Notice of Assessment)	\$40.00
Deeds	\$71.75
Disclaimer	\$18.50
Easement Agreement/Tax Agreement	\$71.75
Easement Termination Agreement	\$58.75
Easements/Easement Conservation	\$71.75
Highway Permits	\$18.50
Installment Land Contract	\$18.50
Installment Sales Agreement	\$58.75
Lease	\$71.75
Lease-30 years	\$71.75
Lease Agreement	\$18.50
Memorandum	\$18.50

Memorandum of Lease	\$71.75
Memorandum of Lease-30 years	\$71.75
Mortgage Modification/Agreement	\$18.50
Mortgages	\$71.75
Notice	\$18.50
Novation	\$18.50
Oil and Gas Lease	\$71.75
Ordinance	\$18.50
Partial Release of Mortgage	\$18.50
Permit	\$18.50
Postponement Mortgage	\$18.50
Power of Attorney	\$18.50
Release of Mortgage	\$58.75
Releases	\$18.50
Right of First Refusal	\$18.50
Right of Way	\$71.75
Satisfactions	\$63.75

Original or certified copies of the mortgage are no longer required to accompany the mortgage Satisfaction piece.

Each additional reference on a Satisfaction will be assessed an additional \$5.00 fee for each such reference.

Subordination	\$18.50
Termination Agreement	\$18.50
Termination of Assignment of Rents and Leases	\$18.50
Waiver	\$18.50

SUBDIVISION PLANS – HIGHWAY MAPS/PLANS

PIN CERT FEE APPLIES

- Maps are restricted to one side being no larger than 40"
- Subdivision Plans must be accepted and signed by the proper municipal body and Lackawanna County and recorded within ninety (90) days of signature
- The map **MUST** only be presented using **BLACK INK** (all other colors will not scan and reproduce properly)
- We no longer accept Mylar maps for recording

Maps	\$30.00
Additional Pages	\$15.00
State Highway Plan	\$15.00
Additional Pages	\$3.00

NOTE: Maps are now available for printing in our office only. Maps will all print at 24"x36".

Black & White	\$10.00
Color	\$25.00

We also offer the public the ability to copy large documents (i.e. maps, posters, signs) black & white or color at the same rate listed above.

COMMISSIONS, DEPUTATIONS AND APPOINTMENTS

FLAT FEE

Notary Public (including bond & oath)	\$33.50
Notary Public Name Change	\$19.00
Police (including oath)	\$18.50
Public Utilities Filing – Act 287	\$10.00
Veterans Discharges	No charge

MISCELLANEOUS DOCUMENTS

FLAT FEE

Financing Statements	\$100.00
Praeipce	\$5.00

NOTICE

Self-addressed stamped envelopes are required for the return of documents and recording receipts.

RECORDING FEES

- We no longer accept cash for any transactions other than for copies of documents through our computer access
- \$2.00 fee will be charged for the Cover/Index page. Once recorded, it then becomes an official page of the recorded document (effective March 1, 2015)
- Fees include up to four pages, four names, one acknowledgment and one parcel
- Each name over four \$0.50 per name
- Additional pages over four \$2.00 per page
- Each additional acknowledgment \$0.50
- Each additional parcel \$0.50
- Statement of Value \$2.00
- Each additional reference on a Satisfaction, Assignment and Assignment of Mortgage will be assessed an additional \$5.00 fee for each such reference
- All documents will require a \$10.00 parcel identification fee for each parcel certified inside the document to be recorded. The fee for each PIN certification shall be \$10.00. If a document contains multiple parcels, the cost for each PIN certification shall be \$10.00 per PIN certified