



County of Lackawanna

Lackawanna County
Government Center
at The Globe
123 Wyoming Ave
Scranton, Pennsylvania
18503

Meeting Agenda

Salary Board

Tuesday, August 11, 2020

12:30 PM

Call To Order

Approval of Minutes

Opportunity for the Public to Address the Board (Agenda Items Only)

Motions

- [20-3000](#) Motion to appoint a Chairman and a Vice Chairman of the Salary Board.
- [20-3001](#) Motion to follow Robert's Rules of Order for conducting the Salary Board meetings.

Commissioners

- [20-3002](#) Motion to change the title of Director of Maintenance (Acting) to Director of Maintenance.
Speaker: Chief of Staff Brian Jeffers
- [20-3003](#) Motion to change the title of Administrative Assistant to Assistant to Chief of Staff/Right to Know Officer, and to increase the salary from \$44,870 to \$50,000 retroactive to January 1, 2020.

*Salary adjustment to come from the vacant Receptionist position at \$25,000 plus benefits, and to eliminate the position from the budget.

Speaker: Chief of Staff Brian Jeffers

Courts

- [20-3013](#) Motion to redistribute salaries for the staff of the Honorable Judge T. Corbett, to be effective October 12, 2020:
Law Clerk (junior position) to be reduced, from \$40,858 to \$37,858
Part-Time Tipstaff position to be increased, from \$27,184 to \$29,184. Law Clerk/Master to be increased, from \$53,743 to \$55,243.
Speaker: Court Administrator, Frank Castellano
- [20-3014](#) Motion to redistribute salaries for the staff of the Honorable Judge T. Munley:
Master position to be reduced, from \$59,148 to \$49,148.
Law Clerk/Tipstaff position to be increased, from \$44,850 to \$49,850.

Secretary position to be increased, from \$38,769 to \$43,769.

Speaker: Court Administrator, Frank Castellano

[20-3015](#)

Motion to change the title of Juvenile Treatment Coordinator to Treatment Court Case Manager.

Speaker: Court Administrator, Frank Castellano

[20-3017](#)

Motion to change the title of Secretary-Judge Minora to Secretary for Court of Common Pleas.

Speaker: Court Administrator, Frank Castellano

[20-3018](#)

Motion to change the title of Secretary- Judge Mazzoni to Secretary for Court of Common Pleas.

Speaker: Court Administrator, Frank Castellano

[20-3019](#)

Motion to change the title of Senior Judges Tipstaff to Tipstaff for Court of Common Pleas.

Speaker: Court Administrator, Frank Castellano

[20-3020](#)

Motion to create a position of Clerk II for Central Court, at a salary of \$31,366.

Speaker: Court Administrator, Frank Castellano

Domestic Relations

[20-3021](#)

Motion to change the title of three (3) positions in the Domestic Relations Office, from Intake/Intergovernmental Officers to Domestic Relations Officers.

Speaker: Court Administrator, Frank Castellano

Adult Probation

[20-3022](#)

Motion to create two (2) positions of Adult Probation Officers (Gagnon), with a salary of \$36,925.

Speaker: Court Administrator, Frank Castellano

[20-3023](#)

Motion to create an Adult Probation Drug and Alcohol Coordinator, with a salary of \$36,000.

Speaker: Court Administrator, Frank Castellano

[20-3024](#)

Motion to create a position of Day Reporting Director, at a salary of \$36,000.

Speaker: Court Administrator, Frank Castellano

[20-3025](#)

Motion to create an Adult Probation Project Director at a salary of \$46,000.

*New positions to be funded by the SAMHSA Grant received.

Speaker: Court Administrator, Frank Castellano

[20-3026](#)

Motion to create an Adult Probation Clerk II position, with a salary of \$31,366.

Speaker: Court Administrator, Frank Castellano

Community Corrections

[20-3004](#) Motion to change the title of Asst. Deputy Director Acting to Deputy Director and to increase the salary from \$57,867 to \$59,314, retroactive to January 1, 2020.

Speaker: Chief of Staff Brian Jeffers

[20-3005](#) Motion to increase the salary of the Business Manager, from \$37,667 to \$40,000.

*Increases to come from the following vacant positions: Director, Resident Manager and Community Service Supervisor, totaling \$208,930, and to eliminate all from the budget.

Speaker: Chief of Staff Brian Jeffers

District Attorney

[20-3006](#) Motion to change the title of Coordinator LUDET/Secretary to Victim Witness Supervisor.

Speaker: District Attorney Mark Powell

[20-3007](#) Motion to change the title of Juvenile Case Manager to Administrative Secretary.

Speaker: District Attorney Mark Powell

[20-3008](#) Motion to change the title of Deputy DA to Assistant DA.

Speaker: District Attorney Mark Powell

[20-3009](#) Motion to increase the salary of Senior Trial Counsel, from \$42,025 to \$44,025, retroactive to April 1, 2020.

Speaker: District Attorney Mark Powell

[20-3010](#) Motion to increase the salary of the ASS'T DA, from \$36,443 to \$36,943 retroactive to April 1, 2020.

Speaker: District Attorney Mark Powell

[20-3011](#) Motion to increase the salary of the Deputy DA, from \$54,843 to \$60,000, retroactive to July 20, 2020.

Speaker: District Attorney Mark Powell

[20-3012](#) Motion to increase the salary of the Deputy DA, from \$59,935 to \$61,935, retroactive to April 1, 2020.

*Salary increases offset by the Opioid Grant

Speaker: District Attorney Mark Powell

Prison

[20-3027](#) Motion to change the title of Deputy Warden to Deputy Warden of Security, and to reduce the salary to \$76,000.

Speaker: Warden Tim Betti

[20-3028](#) Motion to change the title of Captain to Deputy Warden of Operations, and to increase the salary from \$72,965 to \$76,000.

Speaker: Warden Tim Betti

[20-3029](#) Motion to change the title of Captain to Deputy Warden of Treatment, and to increase the salary from \$72,965 to \$76,000.

Speaker: Warden Tim Betti

[20-3030](#) Motion to change the title of Administrative Officer to Substance Abuse/Mental Health Supervisor, and to reduce the salary from \$50,430 to \$50,000.

Speaker: Warden Tim Betti

[20-3031](#) Motion to change the title of Director of Community Services to Substance Abuse/Mental Health Specialist, and to reduce the salary from \$46,125 to \$44,000.

Speaker: Warden Tim Betti

[20-3058](#) Motion to change the title of Counselor to Substance Abuse/Mental Health Specialist, and to increase the salary from \$39,085 to \$44,000.

Speaker: Warden Tim Betti

[20-3032](#) Motion to change the title of Lieutenant to HR Compliance Officer, at a salary of \$66,881.

Speaker: Warden Tim Betti

Elections

[20-3033](#) Motion to create eight (8) part-time employees for the General Election, from August 19, 2020-November 24, 2020, at \$12.00 per hour.

Speaker: Chief of Staff Brian Jeffers

Parks & Recreation

[20-3034](#) Motion to create a position of Director of Parks, at a salary of \$58,000, and increase the salary of Deputy Director of Parks, from \$56,375 to \$57,000.

*Salary Adjustments to come from the elimination of the positions of Buildings and Grounds Manager and Recreational Program Manager, totaling \$122,652.

Speaker: Chief of Staff Brian Jeffers

Economic Development

[20-3035](#) Motion to change the title of Acting Director of Economic Development to Director of Economic Development, and to increase the salary from \$69,700 to \$74,400.

Speaker: Chief of Staff Brian Jeffers

[20-3036](#) Motion to create the position of Business Relations Coordinator, at a salary of \$45,000.

Speaker: Economic Development Director, Brenda Sacco

[20-3037](#) Motion to change the title of Contract Manager to Community Development Manager, and to increase the salary from \$39,924 to \$44,983.

Speaker: Economic Development Director, Brenda Sacco

[20-3038](#) Motion to change the title of Administrative Assistant to Administrative Secretary, and to increase the salary from \$28,719 to \$33,410.

*Salary adjustments and new position to come from eliminated Housing Rehab Specialist, Housing Financial Analyst, and Deputy Director of Operations and Finance, totaling \$203,220.

Speaker: Economic Development Director, Brenda Sacco

Workforce Development Board

[20-3039](#) Motion to create the position of Workforce Development Board Special Projects Manager at a salary of \$37,900.

Speaker: Economic Development Director, Brenda Sacco

[20-3040](#) Motion to create the position of Workforce Development Board Operations Manager at a salary of \$37,900.

Speaker: Economic Development Director, Brenda Sacco

[20-3041](#) Motion to create the position of Workforce Development Board Administrative Assistant at a salary of \$27,604.

Speaker: Economic Development Director, Brenda Sacco

Office of Youth and Family Services

[20-3042](#) Motion to create a position of Caseworker III, with a salary range of \$37,421 to \$65,039.

Speaker: Director Human Services, Bill Browning

[20-3043](#) Motion to create a position of Casework Manager, with a salary range of \$64,534 to \$72,109.

Speaker: Director Human Services, Bill Browning

[20-3044](#) Motion to change the title of Supervisor to a Program Specialist 1, with a salary range of \$52,355 to \$77,502.

Speaker: Director Human Services, Bill Browning

[20-3045](#) Motion to increase the salary of the Housing Coordinator from \$30,000 to \$45,000.

Speaker: Director Human Services, Bill Browning

[20-3046](#) Motion to change the title of Caseworker II to Caseworker I.

*Salary adjustments to be offset by the elimination of a Clerk Typist 2 position,

\$42,434 plus benefits.

Speaker: Director Human Services, Bill Browning

Area Agency on Aging

[20-3047](#) Motion to change the title of AAA Program Assessor to Aging Care Manager 3.

Speaker: Director of Aging, Jason Kavulich

[20-3048](#) Motion to change the title of AAA Program Assessor to Aging Care Manager 2.

Speaker: Director of Aging, Jason Kavulich

[20-3049](#) Motion to create a position of Senior Center Manager, at a salary of \$40,000.

Speaker: Director of Aging, Jason Kavulich

[20-3050](#) Motion to create a position of Assistant Director, with a salary range of \$51,000 to \$73,955.

*Salary adjustments to be offset by the elimination of two positions

Speaker: Director of Aging, Jason Kavulich

Information Technology

[20-3051](#) Motion to change the title of Project Leader to System Support Specialist, and to reduce the salary from \$58,913 to \$35,526.

Speaker: CIO Jeff Mando

Drug & Alcohol

[20-3052](#) Motion to create three (3) Case Management Specialists (Masters Level), at a salary of \$41,721.

Speaker: Director of Drug & Alcohol, Barb Durkin

[20-3053](#) Motion to increase the salary of the SCA Fiscal Officer, from \$59,576 to \$64,462, retroactive to January 1, 2020.

Speaker: Director of Drug & Alcohol, Barb Durkin

[20-3054](#) Motion to increase the salary of the D&A Case Management Specialist, from \$40,245 to \$41,345, retroactive to January 1, 2020.

Speaker: Director of Drug & Alcohol, Barb Durkin

[20-3055](#) Motion to increase the salary of the D&A Case Management Specialist, from \$39,186 to \$39,393, retroactive to January 1, 2020.

Speaker: Director of Drug & Alcohol, Barb Durkin

[20-3056](#) Motion to increase the salary of the D&A Case Manager, from \$43,525 to \$45,049, retroactive to January 1, 2020.

Speaker: Director of Drug & Alcohol, Barb Durkin

[20-3057](#)

Motion to increase the salary of the D&A Prevention Specialist, from \$27,459 to \$38,392.

Speaker: Director of Drug & Alcohol, Barb Durkin

Human Resources

[20-3059](#)

Motion to accept the Grievance Arbitration Award and to reclassify the thirteen (13) part-time Deputy Sheriff to full-time Deputy Sheriff, with a starting salary of \$21.24 an hour.

Attachments: [4789 AWARD](#)

Speaker: Deputy Director Human Resources, Justin MacGregor

Opportunity for the Public to Address the Board

Member's Other Business

Adjournment