

**The Lackawanna County Sheriff's Office Concealed Carry  
Permit Application update:**

Due to the Covid-19 pandemic, the Lackawanna County Sheriff's office will be issuing concealed carry permits by appointment only; UNTIL FURTHER NOTICE. To schedule an appointment, please call the office at (570)963-6719 ext. 7100

The Lackawanna County Sheriff's Office will require all applicants to follow CDC guidelines for Covid-19. All applicants shall be required to wear a face mask in all county buildings, including the Sheriff's Office.

**HOURS OF OPERATION:**

**MONDAY – FRIDAY 8:00 A.M. – 3:15 P.M**

# **REQUIREMENTS AND INSTRUCTIONS FOR OBTAINING A PENNSYLVANIA LICENSE TO CARRY FIREARMS**

## **1. PENNSYLVANIA RESIDENTS:**

- IF YOU ARE A PENNSYLVANIA RESIDENT, YOU MUST ALSO BE A LACKAWANNA COUNTY RESIDENT TO APPLY.
- THE APPLICATION IS AVAILBLE AND SHALL BE FILLED OUT AT THE LACKAWANNA COUNTY SHERIFF'S OFFICE LOCATED AT 200 NORTH WASHINGOTN AVE. SCRANTON, PA. THE APPLICATION PROCESS CANNOT BE DONE IN ANY OTHER MANNER.) **NO OTHER APPLICATIONS ARE ACCEPTED.**
- THE APPLICATION DOES REQUIRE, FOR NEW AS WELL AS RENEWALS, TWO CHARACTER REFERENCES. (FULL NAME, FULL ADDRESS, AND FULL PHONE NUMBER.)
- A VALID PENNSYLVANIA DRIVERS LICENSE OR STATE ID CARD IS REQUIRED. (LICENSE OR ID CARD MUST BE VAID AND UPDATED IF ANY CHANGES HAVE BEEN MADE WITH A SUPPORTED PENNSYLVANIA DOCUMENT)
- THE COST FOR BOTH NEW AND RENEWAL LICENSE TO CARRY FIREARMS IS \$20.00 –CASH OR CREDIT CARD- (VISA OR MASTERCARD ACCEDPTED) NO CHECKS ACCEPTED.

## **2. NON-RESIDENT APPLICATIONS:**

- NON RESIDENT NEW, AS WELL AS RENEWAL, LICENSE TO CARRY FIREARMS ARE ACCEPTED BY APPOINTMENT ONLY
- THE APPLICATION IS AVAILBLE AND SHALL BE FILLED OUT AT THE LACKAWANNA COUNTY SHERIFF'S OFFICE LOCATED AT 200 NORTH WASHINGOTN AVE. SCRANTON, PA. THE APPLICATION PROCESS CANNOT BE DONE IN ANY OTHER MANNER.) NO OTHER APPLICATIONS ARE ACCEPTED.
- A VALID DRIVERS LICENSE OR STATE ID CARD IS REQUIRED (DRIVERS LICENSE AND / OR STATE ID CARD MUST BE UPDATED IF ANY CHANGES HAVE BEEN MADE AND MUST BE ACCOMPANIED BY A STATE SUPPORTED DOCUMENT). IN ADDITION NON-RESIDENTS MUST POCESS A VALID UNRESTRICTED CARRYING PERMIT WHICH MATCHES THEIR STATE DRIVERS LICENSE OR STATE ID, EQUIVALENT TO THE PENNSYLVANIA LICENSE TO CARRY FIREARMS ISSUED FROM THE STATAE AND COUNTY IN WHICH THEY RESIDE,
- NON-RESIDENT LICENSE TO CARRY FIREARMS ARE ONLY ISSUED TO: UNRESTRICTED, CONCEALED CARRY OR FULLY CARRY. (HUNTING, SPORTSMANS, TARGET SHOOTING, EMPLOYMENT & CARRYGUARD ,ARE SOME EXAMPLES THAT ARE NOT ACCEPTABLE RESTRICTIONS)
- NON-RESIDENT NEW, AS WELL AS RENEWAL APPLICATIONS SHALL PROVIDE A PHOTOCOPY OF THEIR DRIVERS LICENSE/STATE PHOTO ID AND STATE CARRYING PERMIT WHICH WILL BE ATTACHED TO THE PENNSYLVANIA LICENSE TO CARRY FIREARMS APPLICATION WHEN APPLYING
- THE NON-RESIDENT APPLICATION DOES REQUIRE FOR NEW AS WELL AS RENEWALS, TWO CHARACTER REFERENCES. (FULL NAME, FULL ADDRESS, AND FULL PHONE NUMBER.)
- THE COST FOR BOTH NEW AND RENEWAL LICENSE TO CARRY FIREARMS IS \$20.00 –CASH OR CREDIT CARD- (VISA OR MASTERCARD ACCEDPTED) NO CHECKS ACCEPTED.
- AGAIN, NON-RESIDENT APPLICATIONS ARE ACCEPTED BY APPOINTMENT ONLY. TO CONTACT THE LACKAWANNA COUNTY SHERIFF'S OFFICE TO MAKE AN APPOINTMENT, CALL (570)963-6719 EXT# 7100 (LEAVE YOU NAME AND

PHONE NUMBER IN THE VOICEMAILBOX IF YOU ARE UNABLE TO SPEAK TO THE GUN PERMIT DEPUTY PERSONALLY. WE WILL RETURN YOUR CALL AS SOON AS POSSIBLE.