



County of Lackawanna

Lackawanna County
Government Center
at The Globe
123 Wyoming Ave
Scranton, Pennsylvania
18503

Meeting Agenda

Salary Board

Wednesday, September 1, 2021

1:00 PM

Commissioner's Conference Room

Call To Order

Approval of Minutes

Opportunity for the Public to Address the Board (Agenda Items Only)

Motions

- [21-3000](#) Motion to appoint a Chairman and a Vice Chairman of the Salary Board.
- [21-3001](#) Motion to follow Robert's Rules of Order for conducting the Salary Board meetings.

Assessors

- [21-3002](#) Motion to create eight (8) positions titled "Board of Assessment", at a salary of \$9,000.00 per year.
- Speaker: Chief of Staff, Brian Jeffers*

Human Resources

- [21-3003](#) Motion to change the title of Human Resources/Benefit Analyst to HR Generalist.
- Speaker: Deputy Director for Human Resources, Justin MacGregor*

Information Technology

- [21-3004](#) Motion to change the title of System Support Specialist to Office Services Clerk.
- Speaker: Deputy Director for Human Resources, Justin MacGregor*

Veterans Affairs

- [21-3005](#) Motion to change the title of Veteran Service Officer to Veteran Service Officer I, and to increase the salary from \$26,390.00 to \$32,000.00 retroactive to November 30, 2020, due to accreditation.
- Speaker: Veterans Director, David Eisele*
- [21-3006](#) Motion to change the title of Veteran Service Officer to Office Clerk, and to decrease the salary from \$32,000.00 to \$26,390.00.
- Speaker: Veterans Director, David Eisele*

Planning/Economic Development

[21-3007](#) Motion to create a Senior Planner position, at a salary of \$45,000.00, with the savings from the elimination of the vacant Transportation Planner and vacant Assistant Planner positions.

Speaker: Director of Economic Development, Brenda Sacco

[21-3008](#) Motion to create two (2) part-time clerks at \$11.50 an hour.

Speaker: Director of Economic Development, Brenda Sacco

Environmental Sustainability

[21-3009](#) Motion to change the title of Recycling Manager to Director of Environmental Sustainability.

Speaker: Chief of Staff, Brian Jeffers

Emergency Services

[21-3010](#) Motion to change the title of Deputy Director 911 & Training Officer to Deputy Director 911 & 911 Coordinator, and to increase the salary from \$60,000.00 to \$65,000.00.

Speaker: Chief of Staff, Brian Jeffers

Emergency Management

[21-3011](#) Motion to increase the salary of Deputy Director Emergency Management from \$59,139.00 to \$65,000.00.

Speaker: Chief of Staff, Brian Jeffers

Human Services

[21-3012](#) Motion to create a position of Contract Officer, at a salary of \$45,372.00.

Speaker: Director of Human Services, William Browning

[21-3013](#) Motion to create a position of Community Health Nurse Administrator, at a salary of \$41,462.00.

Speaker: Director of Human Services, William Browning

[21-3015](#) Motion to change the title of Fiscal Technician to Fiscal Administrator II, from a salary of \$33,760.00 to a salary of \$35,448.99.

Speaker: Director of Human Services, William Browning

[21-3016](#) Motion to change the title of Administrative Officer I to Fiscal Administrator I, from a salary of \$29,416.00 to \$30,887.00.

Speaker: Director of Human Services, William Browning

Office of Youth and Family Services

- [21-3017](#) Motion to change the title of two (2) Caseworker II's to Caseworker I's.
Speaker: Director of Human Services, William Browning

Area Agency on Aging

- [21-3018](#) Motion to change the title of the vacant Clerk Typists, to a Case Aide 2.
Speaker: Director of Human Services, William Browning

Parks & Recreation

- [21-3019](#) Motion to increase the rate of three (3) Part-Time Seasonal and one (1) Part-Time Maintenance, from \$8.50 per hour, to \$13.50 per hour, and to eliminate four (4) vacant PT Seasonal positions.
Speaker: Director of Parks, Jerry Hubshman

- [21-3020](#) Motion to change the title of Lifeguard Supervisor to Part-Time Maintenance and to increase the pay from \$11.50 per hour to \$13.50 per hour.
Speaker: Director of Parks, Jerry Hubshman

District Attorney

- [21-3021](#) Motion to change the title of Secretary/Receptionist to Secretary/Clerk.
Speaker: District Attorney Mark Powell
- [21-3022](#) Motion to increase the salary of the Assistant DA, from \$47,278.00 to \$50,000.00, with the savings from the reduction of a vacant Assistant DA salary.
Speaker: District Attorney Mark Powell

Adult Probation

- [21-3023](#) Motion to change the title of Receptionist to Receptionist/Clerk.
Speaker: Court Administrator, Frank Castellano
- [21-3024](#) Motion to create a Probation Officer, at a starting salary of \$37,515.00.
Speaker: Court Administrator, Frank Castellano

Courts

- [21-3025](#) Motion to change the title of Fees Administrator to Director of Court Collections.
Speaker: Court Administrator, Frank Castellano
- [21-3026](#) Motion to change the title of Secretary Clerk for Central Court to Office Manager for Central Court.
Speaker: Court Administrator, Frank Castellano

Magistrates

[21-3027](#) Motion to increase the salary of Secretary, from \$31,627.00 to \$32,150.00.

Speaker: Court Administrator, Frank Castellano

Prison

[21-3028](#) Motion to change the title of Acting Deputy Warden of Operations, to Deputy Warden of Operations.

Speaker: Warden Tim Betti

[21-3029](#) Motion to change the weekly hours for the Business Supervisor from 70 hours to 80 hours per pay period, and to adjust the salary to reflect the additional hours, from \$40,721.00 to \$46,538.00.

Speaker: Warden Tim Betti

[21-3030](#) Motion to create a Licensed Mental Health Clinician at a salary of \$46,000.00, with the savings from the elimination of two (2) Correctional Counselor positions.

Speaker: Warden Tim Betti

Drug & Alcohol

[21-3031](#) Motion to change the title of two (2) Case Management Specialist Masters Level, to Case Management Specialist, due to the fact that no Masters are held.

Speaker: Director Drug & Alcohol, Barbara Durkin

Opportunity for the Public to Address the Board

Member's Other Business

Adjournment