



# County of Lackawanna

Lackawanna County  
Government Center  
at The Globe  
123 Wyoming Ave  
Scranton, Pennsylvania  
18503

## Meeting Agenda

### Salary Board

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Wednesday, March 2, 2022

1:00 PM

Commissioner's Conference Room

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#### Call To Order

#### Reading and Approval of Minutes

#### Opportunity for the Public to Address the Board (Agenda Items Only)

#### Motions

- [22-4000](#) Motion to appoint a Chair of the Salary Board.
- [22-4001](#) Motion to appoint a Vice Chair of the Salary Board.
- [22-4002](#) Motion to follow Robert's Rules of Order for conducting the Salary Board meetings.

#### Commissioners

- [22-4003](#) Motion to change the title of Deputy Director for Human Resources to Director of Human Resources.  
*Speaker: Chief of Staff, Brian Jeffers*
- [22-4007](#) Motion to approve the Memorandum of Agreement with the American Federation of State, County, and Municipal Employees District Council, AFL-CIO (Office of Youth and Family Services, OYFS), salary increases by 3% retro to January 1, 2022.  
*Speaker: Chief of Staff, Brian Jeffers*
- [22-4009](#) Motion to adjust the hourly rate of one (1) Summer West Nile position; from \$15.00 an hour, to \$18.00 an hour.  
*Speaker: Chief of Staff, Brian Jeffers*
- [22-4014](#) Motion to adjust the salary of the Director of Administrative Services/CFO, from \$65,000 to \$80,000.  
*Speaker: Chief of Staff, Brian Jeffers*
- [22-4004](#) Motion to change the title of GIS Specialist, Analyst Special Assessments Teams Leader, Clean & Green Coordinator to GIS Specialist/Clean & Green Coordinator.  
*Speaker: Chief of Staff, Brian Jeffers*
- [22-4029](#) Motion to create a position of Chief Assessor, at a salary of \$42,000.

*Speaker: Chief of Staff, Brian Jeffers*

### Emergency Services

[22-4005](#) Motion to change the following titles:  
Supervisor to GIS Supervisor  
Supervisor to 911/EMA Supervisor  
Supervisor to Training/QA Supervisor  
Supervisor to CAD Supervisor

*Speaker: Director Emergency Services, Al Kearney*

[22-4006](#) Motion to adjust the hourly rate of pay for thirteen (13) Part-Time Dispatchers, from \$10.72 to \$15.08, retro to February 7, 2022; savings from the elimination of the vacant five (5) Part-Time Dispatchers.

*Speaker: Director Emergency Services, Al Kearney*

### Area Agency on Aging

[22-4008](#) Motion to create the position of Administrative Officer 1, at a salary of \$40,000; savings from the elimination of the vacant Clerical Supervisor and Aging Care Manager Supervisor II.

*Speaker: Director of Area Agency on Aging, Jason Kavulich*

### Prison

[22-4010](#) Motion to change the hours of the Office Assistant from 70 hours per pay period to 80 hours per pay period.

*Speaker: Warden Tim Betti*

[22-4011](#) Motion to increase the salary of Licensed Mental Health Clinician, from \$46,000 to \$50,000.

*Speaker: Warden Tim Betti*

[22-4012](#) Motion to create the position of Systems Support Specialist, at a salary of \$35,526.00, savings from the elimination of a Correctional Counselor position.

*Speaker: Warden Tim Betti*

### Coroner

[22-4013](#) Motion to create a Deputy Coroner position, at a salary of \$46,000.

*Speaker: Coroner Tim Rowland*

### Department of Health

[22-4015](#) Motion to create a Director of the Department of Health, with salary range of \$85,000 to \$110,000, based upon degree and experience.

*Speaker: Director of Health/Human Services, William Browning*

[22-4016](#) Motion to create a Deputy Director of Environmental Health Services, with a salary range of \$75,000 to \$90,000, based upon degree and experience.

*Speaker: Director of Health/Human Services, William Browning*

[22-4017](#) Motion to create a Deputy Director of Community Health and Emergency Preparedness, with a salary \$65,000.

*Speaker: Director of Health/Human Services, William Browning*

## Courts

[22-4018](#) Motion to change the position of Tip Staff from Part-Time to a Full-Time position, and to adjust the salary from \$30,662 to \$38,662.

*Speaker: Court Administrator, Frank Castellano*

[22-4019](#) Motion to increase the salary of Office Manager for Family Court Administrator, from \$45,971 to \$50,448.

*Speaker: Court Administrator, Frank Castellano*

[22-4020](#) Motion to redistribute the funds for the following Judicial staff:

Reduce the salary of Tip Staff, from \$15,637 to \$12,037.

Increase the salary of Secretary, from \$60,329 to \$61,529.

Increase the salary of Law Clerk, from \$60,430 to \$61,630.

Increase the salary of Law Clerk, from \$35,323 to \$36,523.

*Speaker: Court Administrator, Frank Castellano*

[22-4021](#) Motion to increase the salary of Master, from \$51,636, to \$57, 500, retroactive to January 18, 2022.

*Speaker: Court Administrator, Frank Castellano*

[22-4022](#) Motion to redistribute the funds for the following Judicial staff:

Reduce the salary of Law Clerk/Tip Staff, from \$60,837 to \$57,000.

Reduce the salary of a Law Clerk, from \$44, 349 to \$43,349.

Increase the salary of a Law Clerk, from \$38, 393 to \$43,230.

*Speaker: Court Administrator, Frank Castellano*

## Juvenile Probation

[22-4023](#) Motion to change the title of Secretary to Clerk II.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

[22-4024](#) Motion to change the titles of fourteen (14) JR Probation Officer, to Juvenile Probation Officer.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

[22-4025](#) Motion to change the title of Probation Officer II, to Juvenile Probation Officer II.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

[22-4026](#) Motion to change the title of JR Probation Officer II, to Juvenile Probation Officer II.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

[22-4027](#)

Motion to change the title of Deputy Chief, to Deputy Chief Juvenile Probation.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

[22-4028](#)

Motion to change the title of Comm. Liaison Officer, to Juvenile Probation Officer.

*Speaker: Chief Juvenile Probation, Cindy Cummings*

**Opportunity for the Public to Address the Board**

**Member's Other Business**

**Adjournment**