

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LACKAWANNA

VS

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File No. _____

SUBPOENA TO ATTEND AND TESTIFY

TO:

1. You are ordered by the Court to come to _____

(Specify Courtroom or other place)

At _____, _____ County, Pennsylvania, on _____

At _____, o'clock, _____ M., to testify on behalf of _____

In the above case, and to remain until excused.

2. And bring with you the following: _____

If you fail to attend or produce the documents or things required by this subpoena, you may be subject to the sanctions authorized by Rule 234.5 of the Pennsylvania Rules of Civil Procedure, including but not limited to costs, attorney fees and imprisonment.

REQUESTED BY A PARTY/ATTORNEY IN COMPLIANCE WITH Pa.R.C.P. No. 234.2(a):

Name: _____

Address: _____

Telephone: _____

Supreme Court I.D. # _____

BY THE COURT:

Mauri B. Kelly
Clerk of Judicial Records, Civil Division

DATE: _____

(Seal of the Court)

OFFICIAL NOTE: This form of subpoena shall be used whenever a subpoena is issuable, including hearings in connection with depositions and before arbitrators, masters, commissioners, etc. in compliance with Pa. R.C.P. 234.1. If a subpoena for production of documents, records or things is desired, complete paragraph 2.

RETURN OF SERVICE

On the _____ day of _____, _____, I, _____,

Served _____
Name of Person Served

With the foregoing subpoena by:
(Describe method of service)

I verify that the statements in this return of service are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S.A. §4904 relating to unsworn falsifications to authorities.

Date: _____

(Signature)

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LACKAWANNA

VS

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File No. _____

SUBPOENA TO PRODUCE DOCUMENTS OR THINGS FOR DISCOVERY
PURSUANT TO RULE 4009.22

TO: _____
(Name of Person or Entity)

Within twenty (20) days after service of this subpoena, you are ordered by the Court to produce the following documents or things:

At _____
(Address)

You may deliver or mail legible copies of the documents or produce things requested by this subpoena, or together with the certificate of compliance, to the party making this request at the address listed above. You have the right to seek in advance the reasonable cost of preparing copies or producing the things sought.

If you fail to produce the documents or things required by this subpoena within twenty (20) days after its service, the party serving this subpoena may seek a Court Order compelling you to comply with it.

THIS SUBPOENA WAS ISSUED AT THE REQUEST OF THE FOLLOWING PERSON:

Name: _____

Address: _____

Telephone: _____

Supreme Court I.D. # _____

Attorney For: _____

BY THE COURT:

Mauri B. Kelly
Clerk of Judicial Records, Civil Division

DATE: _____
(Seal of the Court)